

TRI-COUNTY COMMUNITY COUNCIL, INC.
HEAD START
2499 CYPRESS STREET
WESTVILLE, FL. 32464

POLICY COUNCIL MEETING
August 3, 2009

Present:

Gena Carnley
Crystal Cooper
Kelly Laminack
Sheron McLaney
Woodrow Vaughn

Absent:

Jessica Carroll
Crystal Yancey
Suzan Gage
Michelle Davis

Guests:

Kim Gillis
Cynthia Brown
Kay Whitenight
Dorothy McClendon

Guests:

Barb Lawniczak
Carolyn Clear
Kathy Johnson

The meeting was called to order at 6:03 P.M. by the Policy Council chairperson, Gena Carnley.

Roll call was taken by the Director's Assistant, Kay Whitenight, in lieu of Policy Council Secretary, Crystal Yancey, being absent. A quorum was established with five present members and four members absent.

The minutes for the meeting of June 1, 2009, were reviewed. Kelly Laminack made the motion for the approval of the minutes, and Crystal Cooper seconded the motion. The group voted their approval of the minutes as written.

School is out, so there are no reports from the centers.

Kim reviewed the Director's Report stating that all of the slots are filled at each center. Each center is establishing their waiting lists with those children who are eligible, and those who are over income. Disabilities will not be recorded until records have been gone over. USDA meals for May totaled 9,836 and the cost is \$1,419.85 over the budget. In-kind is at 64.0% which is higher than the 50.64% that it was at this time last year. We have hired a center coordinator for the Walton center, but just need to complete the formalities. Kim pointed out the several line items on the financial status report that had the budget adjusted. These included the new T/TA-PA22 IMIL, money pulled from mental health and local travel (other) was put into utilities. Money from food services was put into child transportation services. And money from "Other" was put into out-of-town-travel. Dorothy went over the final Child Outcome Report informing the member the percentage of increase each center progressed in all eight domains.

Under old business:

There was no old business.

Under new business:

Kim went over each line item of the proposed budget pointing out changes to the members. She also reviewed the T/TA plan for this coming school year letting the members know what training is needed and required and how much is budgeted for each.

The following items were reviewed and approved:

Continuation Grant

Motion: Woodrow Vaughn

Second: Kelly Laminack

Revised Policies & Procedures

Motion: Woodrow Vaughn

Second: Sheron McLaney

Revised Plans

Motion: Sheron McLaney

Second: Kelly Laminack

Hiring of Kathy Johnson, Center Coordinator at Walton

Motion: Kelly Laminack

Second: Sheron McLaney

FYI/Discussion-

Received the Permanent COLA, ARRA COLA, and Quality Improvement-This grant enabled the staff a COLA increase of 3.09%. An additional 1.84% ARRA increase was included, but for only one year. Money was also received for returning the teaching staff one week earlier for additional training. Family service workers will also receive additional training, but they were not able to be brought in earlier due to the timeframe for receiving the grant.

Head Start Expansion Grant-This expansion grant is to support another classroom at Westville for 20 more children, but we have not received any information as to if and when we will have the money.

Early Head Start Expansion Grant-This expansion grant is to start up an Early Head Start program in Walton which would handle 36 children, 24 in a center based and 12 as a home based program. Again, we have not received any information as to if and when we will have the money.

Head Start Body Start Play Space Grant-This \$5,000 grant will be for outdoor equipment at the Walton center with a time frame of September 1, 2009.

One-Time Improvement Funds-This funding is for the replacement of the roofing for the trailers and walkway and the replacement of 10 air conditioners at the Walton center.

Going Green-Tri-County Head Start is going green and started the recycling of plastic bottles. We plan to involve the children in this process.

Take Home Items:

None

Announcements:

None

Adjournment -

The meeting was adjourned at 6:49 P.M. following a motion by Kelly Laminack, and seconded by Sheron McLaney. The next Policy Council meeting will be scheduled at a later time.