Child Care Food Program ENROLLMENT ROSTER — August - July

Organization Name

Center Name

August 1, 2017 – July 31, 2018

(Instructions on Reverse)

Authorization Number

7 or Last Date of e of Attendance in Center (a) (b) (b) (b) (b) (c) (c) (d) (d) (d) (e) (d) (e) (e) (f) (h) (h) (h) (h) (h) (h) (h	(6) Enter below, for each month, the total number of children eligible for front one day in the month in order to be included in the free, reduced-prices.									Age of	(1)
Date of Free Reduced- Noi dance in (a) (b) (b) (b)	e, reduced-price, and no										(3)
Reduced- N Price (b)	-needy meals. Children mu pelow. Transfer this informat							-			
	ust be in attendance fution each month to th								(b)	Reduced- Non-Needy	Category of Meal Eligibilit

	Totals				
	5	z	70	П	AUG 17
	0	z	R	П	SEPT 17
	-	z	R	 	OCT 17
	>	z	R	П	NOV 17
	•	z	R	П	DEC 17
-	0	z	R	П	JAN 18
c	•	z	70	T	FEB 18
c	,	Z	70	П	MAR 18
c	,	Z	R	П	APRIL 18
C	,	Z	R	F	MAY 18
0		z	R	F	JUN 18
0		Z	R	F	JULY 18

ENROLLMENT ROSTER

August 1, 2017- July 31, 2018

General Instructions

Meal Application. When a new child enrolls in the program, his/her name, age, and eligibility category with the first date of outside school hours care centers. The child's eligibility category is based on information provided on the Free and Reduced-Price attendance must be noted on the roster. This enrollment roster is a required document for tracking free, reduced-price and non-needy meal eligibility in child care centers and

serving a majority of persons 18 years of age and under. No more than two meals and one snack or two snacks and one meal may be claimed per child per day. persons with an appropriately documented mental or physical disability who are enrolled in an institution or a child care facility Children are defined as persons who are 12 years of age and under; or children of migrant workers 15 years of age and under; or A child care center and outside-school-hours care center may claim reimbursement only for meals served to enrolled children.

Do not send this report to the state office. Keep on file at your institution.

Instructions for Completing the Enrollment Roster

For the new year (August 1, 2017 to July 31, 2018), the following should be recorded under each column:

COLUMN

- Enter the name of each enrolled child (last name first). Use the same name (first and last) for a child on all CCFP records (e.g., attendance records, enrollment records, etc.) If a new child enrolls during the year, add the child's name to the roster
- (2) Enter the age of the child.
- If the child has been in attendance prior to August 2017, enter 08/01/17. If not, enter the first date the child attends the
- **Prospective Contractors only: Enter your approval date in this column when you receive your approval notice
- (4) If a child leaves the center during the year, enter the child's last date of attendance
- Tip: Once you have claimed the child for the last month they have attended, you may line through their name so as not to accidentally claim them in subsequent months.
- (5)Enter the child's category of eligibility based on information from the approved Free and Reduced-Price Meal Application.
- At the end of each month, enter the total numbers of free, reduced-price and non-needy children for that month and then transfer the totals to the monthly reimbursement claim.

Revised 6/2017